

Virginia Music Educators Association, Inc.

Adjudicator Agreement

_____		_____		_____	
District – Region – State		Band – Chorus – Orchestra		Dates	
_____			_____		
Name of Host			School (Festival Location)		
_____		_____		_____	
Home Phone		School Phone		School Address	
_____			_____		
City			Zip		

IN COMPLIANCE WITH PRIOR ARRANGEMENTS, _____
Adjudicator's Signature

Agrees to fulfill duties related said position, agrees to adhere to host's schedule, grants host permission to use his/her name in advertising the event, and agrees to furnish photograph/vita.

Event begins _____ and extends to _____
Time/Date Time/Date

In accordance with a schedule furnished by host.

ADJUDICATOR'S HONORARIUM in the amount of _____ is payable as soon after departure as permitted by the host school division. Payment may be expected within _____ business days.

EXPENSE REIMBURSEMENT: TRAVEL AND MEALS

Travel – VBODA / VCDA shall make arrangements for travel for the adjudicator and will supply the appropriate tickets for said transportation. In the event that the adjudicator is authorized to obtain his/her own travel, he/she will be reimbursed for his/her air fare. With proper receipt, which shall be economy class coach at the best rate available. Airport, bus/limo (no taxi reimbursement exceeding bus/limo rate).

Check here – Host will meet plane _____
Yes No

Car - @ \$ _____ per mile

Meals - The VBODA / VCDA per diem allowance is \$ _____. Lunch is furnished by the host school daily.

PROVISION FOR LIQUIDATED DAMAGES IN THE EVENT THE ADJUDICATOR FAILS TO APPEAR

Inasmuch as the breach of the Agreement by the adjudicator will cause serious substantial injury to the festival host/coordinator, and because it will be difficult if not impossible to prove the amount of such damage, the adjudicator hereby agrees that in the event of a breach of this agreement on his/her part he/she will pay the festival host the sum of \$ _____ dollars (proposed honorarium plus \$250.00) within ten days after such breach, as liquidated damages, such sum being agreed by the parties hereto as the amount which the festival host will be damaged by the breach of the Agreement on the part of the adjudicator. Adjudicator agrees to pay all costs incurred by VBODA /VCDA on account of said default hereunder, including but not limited to, collection costs, court costs, and attorney's fees. All parties to this contract agree that the jurisdiction for any dispute under the terms of this agreement shall be the Commonwealth of Virginia.

PROVISION FOR CANCELLATION

ADJUDICATOR MAY CANCEL THIS AGREEMENT under circumstances which are beyond his/her control, such as hospitalization/physical disability, serious illness or death in the immediate family, train or plane cancellation/accident. Documented proof is required.

HOST MAY CANCEL THIS AGREEMENT under circumstances which are beyond his/her control, such as fire, severe weather, flood, war, riot, labor dispute or epidemic at location of festival. Documentation is required.

OVER

