

VMEA Conference Session Proposal Application Process

-Form Fields-

SECTION ONE – PRESENTER INFORMATION

Name

Email

Phone #

Address

NAfME Membership #

NAfME Expiration Date (if applicable)

NAfME State Affiliation (if applicable)

Gender

Ethnicity

School/Institution/Business (if applicable)

Attach Headshot (jpeg or png file – optional)

Attach Bio (pdf)

Website/URL associated with you/session (optional)

SECTION TWO – SESSION INFORMATION

Which VMEA Section Council best represents your session proposal (choose from list)

Proposed Session Title (if chosen, this Title will be how your session is listed in our app)

Proposed Session Description (if chosen, this description will accompany Title for attendees)

Intended Learning Outcomes (brief synopsis to help selection committee; can be in narrative or bullet points)

How does your session promote Diversity, Equity, Inclusion and/or Access? (brief synopsis to help selection committee, can be narrative or bullet points)

Will your session be sponsored?

Will you have a co-presenter? (if so – the information in the first session will need to be completed for the additional presenter)

Release – applicants will reply Y/N as to the validity of documentation required; release form to use the documents provided to promote your session if chosen; and images from the conference itself for VMEA promotional materials.

Presenter E-Signature