

# **VMEA Conference Session Proposal Form – Information/Prompts**

## **IMPORTANT DATES:**

- May 1: All Session Proposals must be submitted by 11:59pm
- Mid-June: Selected Session Presenters will be notified via the email address provided on proposal
- August 1: Registration begins for Conference

## **SECTION 1: PRESENTER INFORMATION**

- Prefix
- First Name
- Last Name
- Email
- Email Repeat
- Phone # (cell preferred)
- Address
- NAFME Membership #
- NAFME Expiration Date
- NAFME State Affiliation
- Gender
- Are you of Hispanic, Latino, or Spanish Origin?
- How would you best describe your ethnicity?
- Please attach a brief biography
- What school/institution are you associated with?
- Do you have an additional co-presenter(s)?
  - If so – Co-Presenter section will appear and the above information can be entered for them.

## **SECTION 2: PROPOSED SESSION INFORMATION**

- What VMEA Section/Council(s) best represents your Session Proposal?  
*\*You may select more than one...*
  - CoVMEA
  - VAMEA
  - VBODA (Band)
  - VBODA (Jazz)
  - VBODA (Orchestra)
  - VCDA (Choral)
  - VEMEA (Elementary)
  - VGDA (Guitar)
  - Advocacy
  - Diversity, Equity, Inclusion & Access
  - Creativity & Innovation
  - Technology
- What age-group(s) will best benefit from your proposed topic  
*\*You may select more than one...*
  - Pre-K/Elementary

- Middle School
- High School
- College Students
- Proposed Session Title
- Proposed Session Description
- Intended Learning Outcomes of Proposed Section
- Describe how your session promotes Diversity, Equity, Inclusion and/or Access
- Will your session be sponsored (Y/N)
  - If you, please list the company funding your session or materials

### **SECTION 3: ACKNOWLEDGEMENT**

- I attest to the validity of the information provided in this form, and agree to the publication of documents/photos provided in this application or the conference app if my session is chosen for the VMEA Conference. (Y/N)
- If chosen as a presenter, I hereby grant permission to the Virginia Music Education Association (VMEA) to use my image (photographs and/or video) for use in Media publications including: Videos, Social Media, Recruiting Brochures, Newsletters, Website and/or the Conference Application Program. I hereby waive any right to inspect or approve the finished photographs or electronic matter that may be used in conjunction with them now or in the future, whether that use is known to me or unknown. (Y/N)
- I agree to present at the date/time selected within the window of Thursday, November 21st - Saturday, November 23rd. (Y/N)
- ELECTRONIC SIGNATURE