

# **VMEA Conference Session Proposal Application Process**

## ***-Form Fields-***

### **SECTION ONE – PRESENTER INFORMATION**

**Name**

**Email**

**Phone #**

**Address**

**NAfME Membership #**

**NAfME Expiration Date** (if applicable)

**NAfME /State Affiliation**

**Gender**

**Ethnicity**

**School/Institution/Business** (if applicable)

**Website/URL associated with you/session** (optional)

**Attach Bio (pdf)**

**Will you have a co-presenter?** (if so – the information in the first section will need to be completed for the up to 3 additional presenters)

### **SECTION TWO – SESSION INFORMATION**

**Which VMEA Section Council best represents your session proposal** (choose from list)

**Teachers of which age-group(s) will best benefit from your topic proposal?** (choose from list)

**Proposed Session Title** (if chosen, this Title will be how your session is listed in our app)

**Proposed Session Description** (if chosen, this description will accompany Title for attendees)

**Intended Learning Outcomes** (brief synopsis to help selection committee; can be in narrative or bullet points)

**How does your session promote Diversity, Equity, Inclusion and/or Access?** (brief synopsis to help selection committee, can be narrative or bullet points)

**Will your session be sponsored?** (not required)

**Release** – applicants will reply Y/N as to the validity of documentation required; release form to use the information provided to promote your session if chosen; and images from the conference itself for VMEA promotional materials, and acknowledgment that sessions will be scheduled (if chosen) at the discretion of the conference team.

**Presenter E-Signature**