

Virginia Music Educators Association, Inc.

Reimbursement Form *(Revised 7/14/20)*

Division *(circle below)*

VMEA VEMEA VCDA VBODA VAMEA CVMEA VAMHE CONF NOTES GOV

Event: _____

Date: _____ **Site:** _____

Check to be paid to: _____

Address: _____

City/State Zip: _____

SS #: _____

(required for honorarium)

Signature: _____

Expenses

Amount

Honorarium *(service provided* _____ *)* _____

Travel: _____ miles x .575 (or airfare) _____

*Lodging: _____

*Meals (\$70.00 per day **maximum** / \$15 breakfast / \$20 lunch / \$35 dinner) _____

*Other Expenses *(please list* _____ *)* _____

TOTAL REIMBURSEMENT _____

**receipts are required for lodging, meals and other expenses*

Office Use

Date Paid _____ Check _____ Amount _____

Mileage Reimbursement Sheet

Mileage Rate 0.575

Miles	Rate	Miles	Rate	Miles	Rate	Miles	Rate	Miles	Rate	Miles	Rate	Miles	Rate	Miles	Rate		
10	\$5.75	51	\$29.33	92	\$52.90	133	\$76.48	174	\$100.05	215	\$123.63	256	\$147.20	297	\$170.78	338	\$194.35
11	\$6.33	52	\$29.90	93	\$53.48	134	\$77.05	175	\$100.63	216	\$124.20	257	\$147.78	298	\$171.35	339	\$194.93
12	\$6.90	53	\$30.48	94	\$54.05	135	\$77.63	176	\$101.20	217	\$124.78	258	\$148.35	299	\$171.93	340	\$195.50
13	\$7.48	54	\$31.05	95	\$54.63	136	\$78.20	177	\$101.78	218	\$125.35	259	\$148.93	300	\$172.50	341	\$196.08
14	\$8.05	55	\$31.63	96	\$55.20	137	\$78.78	178	\$102.35	219	\$125.93	260	\$149.50	301	\$173.08	342	\$196.65
15	\$8.63	56	\$32.20	97	\$55.78	138	\$79.35	179	\$102.93	220	\$126.50	261	\$150.08	302	\$173.65	343	\$197.23
16	\$9.20	57	\$32.78	98	\$56.35	139	\$79.93	180	\$103.50	221	\$127.08	262	\$150.65	303	\$174.23	344	\$197.80
17	\$9.78	58	\$33.35	99	\$56.93	140	\$80.50	181	\$104.08	222	\$127.65	263	\$151.23	304	\$174.80	345	\$198.38
18	\$10.35	59	\$33.93	100	\$57.50	141	\$81.08	182	\$104.65	223	\$128.23	264	\$151.80	305	\$175.38	346	\$198.95
19	\$10.93	60	\$34.50	101	\$58.08	142	\$81.65	183	\$105.23	224	\$128.80	265	\$152.38	306	\$175.95	347	\$199.53
20	\$11.50	61	\$35.08	102	\$58.65	143	\$82.23	184	\$105.80	225	\$129.38	266	\$152.95	307	\$176.53	348	\$200.10
21	\$12.08	62	\$35.65	103	\$59.23	144	\$82.80	185	\$106.38	226	\$129.95	267	\$153.53	308	\$177.10	349	\$200.68
22	\$12.65	63	\$36.23	104	\$59.80	145	\$83.38	186	\$106.95	227	\$130.53	268	\$154.10	309	\$177.68	350	\$201.25
23	\$13.23	64	\$36.80	105	\$60.38	146	\$83.95	187	\$107.53	228	\$131.10	269	\$154.68	310	\$178.25	351	\$201.83
24	\$13.80	65	\$37.38	106	\$60.95	147	\$84.53	188	\$108.10	229	\$131.68	270	\$155.25	311	\$178.83	352	\$202.40
25	\$14.38	66	\$37.95	107	\$61.53	148	\$85.10	189	\$108.68	230	\$132.25	271	\$155.83	312	\$179.40	353	\$202.98
26	\$14.95	67	\$38.53	108	\$62.10	149	\$85.68	190	\$109.25	231	\$132.83	272	\$156.40	313	\$179.98	354	\$203.55
27	\$15.53	68	\$39.10	109	\$62.68	150	\$86.25	191	\$109.83	232	\$133.40	273	\$156.98	314	\$180.55	355	\$204.13
28	\$16.10	69	\$39.68	110	\$63.25	151	\$86.83	192	\$110.40	233	\$133.98	274	\$157.55	315	\$181.13	356	\$204.70
29	\$16.68	70	\$40.25	111	\$63.83	152	\$87.40	193	\$110.98	234	\$134.55	275	\$158.13	316	\$181.70	357	\$205.28
30	\$17.25	71	\$40.83	112	\$64.40	153	\$87.98	194	\$111.55	235	\$135.13	276	\$158.70	317	\$182.28	358	\$205.85
31	\$17.83	72	\$41.40	113	\$64.98	154	\$88.55	195	\$112.13	236	\$135.70	277	\$159.28	318	\$182.85	359	\$206.43
32	\$18.40	73	\$41.98	114	\$65.55	155	\$89.13	196	\$112.70	237	\$136.28	278	\$159.85	319	\$183.43	360	\$207.00
33	\$18.98	74	\$42.55	115	\$66.13	156	\$89.70	197	\$113.28	238	\$136.85	279	\$160.43	320	\$184.00	361	\$207.58
34	\$19.55	75	\$43.13	116	\$66.70	157	\$90.28	198	\$113.85	239	\$137.43	280	\$161.00	321	\$184.58	362	\$208.15
35	\$20.13	76	\$43.70	117	\$67.28	158	\$90.85	199	\$114.43	240	\$138.00	281	\$161.58	322	\$185.15	363	\$208.73
36	\$20.70	77	\$44.28	118	\$67.85	159	\$91.43	200	\$115.00	241	\$138.58	282	\$162.15	323	\$185.73	364	\$209.30
37	\$21.28	78	\$44.85	119	\$68.43	160	\$92.00	201	\$115.58	242	\$139.15	283	\$162.73	324	\$186.30	365	\$209.88
38	\$21.85	79	\$45.43	120	\$69.00	161	\$92.58	202	\$116.15	243	\$139.73	284	\$163.30	325	\$186.88	366	\$210.45
39	\$22.43	80	\$46.00	121	\$69.58	162	\$93.15	203	\$116.73	244	\$140.30	285	\$163.88	326	\$187.45	367	\$211.03
40	\$23.00	81	\$46.58	122	\$70.15	163	\$93.73	204	\$117.30	245	\$140.88	286	\$164.45	327	\$188.03	368	\$211.60
41	\$23.58	82	\$47.15	123	\$70.73	164	\$94.30	205	\$117.88	246	\$141.45	287	\$165.03	328	\$188.60	369	\$212.18
42	\$24.15	83	\$47.73	124	\$71.30	165	\$94.88	206	\$118.45	247	\$142.03	288	\$165.60	329	\$189.18	370	\$212.75
43	\$24.73	84	\$48.30	125	\$71.88	166	\$95.45	207	\$119.03	248	\$142.60	289	\$166.18	330	\$189.75	371	\$213.33
44	\$25.30	85	\$48.88	126	\$72.45	167	\$96.03	208	\$119.60	249	\$143.18	290	\$166.75	331	\$190.33	372	\$213.90
45	\$25.88	86	\$49.45	127	\$73.03	168	\$96.60	209	\$120.18	250	\$143.75	291	\$167.33	332	\$190.90	373	\$214.48
46	\$26.45	87	\$50.03	128	\$73.60	169	\$97.18	210	\$120.75	251	\$144.33	292	\$167.90	333	\$191.48	374	\$215.05
47	\$27.03	88	\$50.60	129	\$74.18	170	\$97.75	211	\$121.33	252	\$144.90	293	\$168.48	334	\$192.05	375	\$215.63
48	\$27.60	89	\$51.18	130	\$74.75	171	\$98.33	212	\$121.90	253	\$145.48	294	\$169.05	335	\$192.63	376	\$216.20
49	\$28.18	90	\$51.75	131	\$75.33	172	\$98.90	213	\$122.48	254	\$146.05	295	\$169.63	336	\$193.20	377	\$216.78
50	\$28.75	91	\$52.33	132	\$75.90	173	\$99.48	214	\$123.05	255	\$146.63	296	\$170.20	337	\$193.78	378	\$217.35