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Mailing Instructions: Mail this form along with check to:
VMEA – PO Box 602 Powhatan, VA 23139
DO NOT SEND CONTRACT & PAYMENT TO ANY OTHER ADDRESS

Exhibitor's Booth Contract - VMEA Professional Development Conference 2019

Name of Company _____			Phone _____
Address _____			Fax _____
City _____	State _____	Zip _____	E-Mail _____

Exhibits Contact Person _____

Type of Business (Will be listed in Conference Program under name as well as product category) Check all that apply

- | | | | |
|--|--|---|--|
| <input type="checkbox"/> Wholesale / Retail Music Stores | <input type="checkbox"/> Technology | <input type="checkbox"/> University / College | <input type="checkbox"/> Professional Organization |
| <input type="checkbox"/> Publisher | <input type="checkbox"/> Festivals / Tours | <input type="checkbox"/> Uniforms / Robes | |
| <input type="checkbox"/> Instrument Manufacturers | <input type="checkbox"/> Fund Raising | <input type="checkbox"/> Risers / Podiums, Music Stands | |
| <input type="checkbox"/> Other _____ | | | |

Sponsorship of clinic sessions

Have you proposed to sponsor a clinic session or provide materials, instruments, travel expenses for clinicians, or performers for the 2019 Conference?

_____ YES _____ NO

VMEA policy states that all sponsors of an accepted clinic session(s) must exhibit in the exhibit hall during the conference or return this contract by March 1st. Companies not exhibiting but sponsoring an accepted session must pay the sponsorship fee of \$365.00 by September 15, 2019 without refund.

Number of Booths Requested _____

One 10' x 6' Booth @ \$365 \$ _____

Additional 10' x 6' Booths @ \$345 \$ _____

Total \$ _____

Please select three (3) different booth locations in three (3) Different parts of the Exhibit Area.

_____ Choice #1

_____ Choice #2

_____ Choice #3

Deadline for the remittance of this form with full payment is March 1st

A \$100 service charge will be made for cancellations before October 1st. No refunds after that date.

**Make a copy of this contract for your records.
Notification of booth assignments will be made via e-mail in late September**